



## Meeting Minutes

# CONTRA COSTA COUNTY HOUSING AUTHORITY

FEDERAL D. GLOVER, CHAIR  
CANDACE ANDERSEN, VICE CHAIR  
JOHN GIOIA  
DIANE BURGIS  
KEN CARLSON  
CYNTHIA JORDAN  
JOANN SEGURA

JOSEPH VILLARREAL, EXECUTIVE  
DIRECTOR, (925) 957-8001

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**Tuesday, March 26, 2024**

**1:00 PM**

**Board Chambers 1025 Escobar Street,  
Martinez |  
<https://cccounty-us.zoom.us/j/87344719204> |  
Call in: 888-278-0254 access code 843298#**

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### Special Meeting

1:00 P.M. Convene and call to order

**This was approved.**

**Present**

Commissioner Candace Andersen, Commissioner Diane Burgis,  
Commissioner Federal D. Glover, Commissioner Cynthia Jordan,  
Commissioner Joann Segura, and Ken Carlson

**Absent**

Commissioner John Gioia

CONSIDER CONSENT ITEMS (Item listed as C.1 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Commissioner or on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Discussion Items.

## 2. DISCUSSION ITEMS

- D.1** CONSIDER approving the Housing Authority's Fiscal Year 2024-2025  
Annual Agency Budget and adopting PHA Board Resolution No. 5258  
Approving the Annual Agency Budget on HUD Form 52574.

[24-0869](#)

**Attachments:**

[RES 5258 - 52574 Budget for FY25.PDF](#)  
[Signed Redolution 5258.pdf](#)

**Aye:**

**Commissioner Andersen, Commissioner Burgis, Commissioner  
Glover, Commissioner Jordan, Commissioner Segura, and  
Carlson**

**Absent:**

**Commissioner Gioia**

**Result:**

**Passed**

D.2 PUBLIC COMMENT (2 Minutes)

**There were no requests to speak at public comment.**

### 3. CONSENT ITEMS

CONSIDER CONSENT ITEMS

**A motion was made to approve the Consent Agenda. The motion carried by the following vote:**

**C.1** RECEIVE the Housing Authority of the County of Contra Costa's [24-0870](#)  
investment report for the quarter December 31, 2023.

**Attachments:** [Investment Reports 3-5-24.pdf](#)

**approved**

**Aye:** Commissioner Andersen, Commissioner Burgis, Commissioner Glover, Commissioner Jordan, Commissioner Segura, and Carlson

**Absent:** Commissioner Gioia

**Result:** Passed

### 4. ADJOURN

**Adjourned today's meeting at 2:08 p.m.**

**AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.**

## GENERAL INFORMATION

**The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.**

**Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.**

**All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.**

**Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).**

**Time limits for public speakers may be adjusted at the discretion of the Chair.**

**The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.**

**Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.**

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[www.contracosta.ca.gov](http://www.contracosta.ca.gov)**

## DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

**Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received,**

**and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.**