

**HOUSING AUTHORITY OF THE COUNTY OF CONTRA COSTA  
PROJECT-BASED VOUCHER PROGRAM  
RANKING AND SELECTION CRITERIA – VASH EXISTING HOUSING**

Applicant Name: \_\_\_\_\_ No. of Units: \_\_\_\_\_  
Project Address: \_\_\_\_\_ Reviewer: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

1. Was application for Existing units submitted by 2:00 p.m., February 22, 2024:  
 Yes                       No
  
2. Was the application submitted on the correct form and in the correct format?  
 Yes                       No

**(If not, notify applicant of deficiencies and tell him/her that he/she has 10 calendar days to correct them.)**

**Initial Application Review**

If there are HACCC-owned or controlled units being considered, the HACCC will forward applications to HUD for review.

3. Determine that each application is responsive to and in compliance with the HACCC’s written selection criteria and procedures, and in conformity with HUD program regulations and requirements, including the following items:
  - a. Is there evidence of site control?  
 Yes                       No
  
  - b. Is there certification that the owner and other project principles are not on the U.S. General Services Administration list of parties excluded from Federal procurement and non-procurement programs?  
 Yes                       No
  
  - c. Are the proposed initial gross rents within the HACCC’s Payment Standard for the size of the unit?  
 Yes                       No

- d. Does the property meet eligibility requirements under §983.9/53/54 (Eligible and ineligible Properties and HACCC-owned units), and §983.57 (Site and Neighborhood Standards)?  
 Yes                       No
- e. Are there NOT more than 25 units or 25 percent of units per project eligible for PBV assistance requested (excepting units in “single family dwellings,” and senior housing projects meeting any applicable California and federal standards pursuant to the Civil Rights Act and the federal Fair Housing Amendments Act, in which case up to 100 percent of the units in such buildings are eligible for PBV assistance)?  
 Yes                       No

Any project that does not meet the requirements indicated above will be designated non-responsive. Mail a notice to the applicant identifying the disqualifying factor.

### **HACCC Panel Review**

An HACCC ranking list will be prepared according to the points awarded to each proposal.

If PHA-Owned proposals are submitted, all proposals will be submitted to the HUD field office for review and selection. HUD will select proposals pursuant to HACCC's approved unit selection policy. HACCC will work with HUD to obtain Site and Neighborhood, subsidy-layering and contract rent reviews as applicable.

### **Ranking and Selection Criteria:**

Applications will be ranked and selected for the PBV Program using the following ranking factors. Each factor is comprised of several components with an associated point value. The total points awarded to an application will be an aggregate of the component subtotals.

## THRESHOLD REQUIREMENT

### RANKING CRITERIA FOR EXISTING UNITS:

<b>SITE LOCATION - Poverty</b>	<b>MAX. PTS. AVAIL. - 25</b>
<b>SITE LOCATION - Minority Concentration</b>	<b>MAX. PTS. AVAIL. - 25</b>
<b>Existing Regulatory Agreements</b>	<b>MAX. PTS. AVAIL. - 25</b>
<b>TERM OF CONTRACT REQUESTED</b>	<b>MAX. PTS. AVAIL. - 10</b>
<b>EXTENSION REQUESTED</b>	<b>MAX. PTS. AVAIL. - 10</b>
<b>OWNER EXPERIENCE</b>	<b>MAX. PTS. AVAIL. - 20</b>
<b>MANAGEMENT EXPERIENCE</b>	<b>MAX. PTS. AVAIL. - 20</b>
<b>ACCESSIBILITY REQUIREMENT</b>	<b>MAX. PTS. AVAIL. - 15</b>

**Maximum Available Points 150**

### SELECTION SCORING SUMMARY

<b>SELECTION CRITERIA</b>	<b>MAXIMUM POINTS AVAILABLE</b>	<b>POINTS RECEIVED</b>
Site Selection - Poverty	25	
Site Selection - Minority Concentration	25	
Existing Regulatory Agreement	25	
Term of HAP Contract	10	
Term of Extension of HAP Contract	10	
Owner Experience	20	
Management Experience	20	
Accessibility Requirement	15	
<b>TOTAL POINTS AVAILABLE</b>	<b>150</b>	