

**HOUSING AUTHORITY of the
COUNTY OF CONTRA COSTA**

**CALENDAR FOR THE BOARD OF COMMISSIONERS
BOARD CHAMBERS, COUNTY ADMINISTRATION BUILDING
1025 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553-1229**

**KAREN MITCHOFF, CHAIR
FEDERAL D. GLOVER, VICE CHAIR
JOHN GIOIA
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DIANE BURGIS
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To slow the spread of COVID-19, in lieu of a public gathering, the Board meeting will be accessible via television and live-streaming to all members of the public as permitted by Government Code section 54953(e). Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov.

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA MAY CALL IN DURING THE MEETING BY DIALING **888-278-0254** FOLLOWED BY THE ACCESS CODE **843298#**. To indicate you wish to speak on an agenda item, please push "#2" on your phone. Access via Zoom is also available via the following link: <https://ccccounty-us.zoom.us/j/87344719204>. To indicate you wish to speak on an agenda item, please "raise your hand" in the Zoom app. To provide your contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000.

Meetings of the Board are closed-captioned in real time. Public comment generally will be limited to two minutes. Your patience is appreciated. A Spanish language interpreter is available to assist Spanish-speaking callers.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

**AGENDA
March 8, 2022**

1:00 P.M. Convene and call to order.

CONSIDER CONSENT ITEMS: (Items listed as C.1 through C.6 on the following agenda) - Items are subject to removal from the Consent Calendar by request from any Commissioner or on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Discussion Items.

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

D.3 CONSIDER approving the Housing Authority's Fiscal Year 2023 Annual Agency Budget, and adopting PHA Board Resolution No. 5242 approving the Annual Agency Budget on HUD Form 52574.

D.4 CONSIDER ratifying the award of 25 project-based vouchers (PBV) to Community Housing Development Corporation for its new construction project, Legacy Court Apartments located in Richmond, CA, conditional upon this project meeting all HUD requirements and receiving all other required financing.

ADJOURN

CONSENT ITEMS:

C.1 RECEIVE the Housing Authority of the County of Contra Costa's investment report for the quarter ending December 31, 2021.

C.2 APPROVE and AUTHORIZE the Executive Director of the Housing Authority, or designee, to execute a contract with Iron Mountain Information Management, LLC in an amount not to exceed \$376,000 to provide document imaging and shredding services for all tenant files for the Housing Choice Voucher program and the Public Housing program, through May 31, 2026. (100% HUD and administrative fees)

C.3 DENY claim filed by Sheetmetal & Assoc., an INLC.; Shannon O. Murphy.

C.4 APPROVE and AUTHORIZE the Executive Director of the Housing Authority, or designee, to execute a five-year contract with Contra Costa Interfaith Transitional Housing (dba Hope Solutions) in an amount not to exceed \$2,250,000 to administer the Continuum of Care Rental Subsidy program with the Housing Authority. (100% HUD)

C.5 ACCEPT the financial and program compliance audit report for the period April 1, 2020 through March 31, 2021, prepared by Harn & Dolan CPA's, Walnut Creek, California.

- C.6 ADOPT Resolution No. 5243 authorizing the Housing Authority to become a limited partner in the DeAnza Gardens, L.P. limited partnership and to pay a disposition fee of \$1,000.

GENERAL INFORMATION

Persons who wish to address the Board of Commissioners should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

All matters listed under CONSENT ITEMS are considered by the Board of Commissioners to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board.

Comments on matters listed on the agenda or otherwise within the purview of the Board of Commissioners can be submitted to the office of the Clerk of the Board via mail: Board of Commissioners, 1025 Escobar Street, Martinez, CA 94553; by fax: 925-655-2006; or via email to clerkoftheboard@cob.cccounty.us.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000. An assistive listening device is available from the Clerk. Copies of taped recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 655-2000, to make the necessary arrangements.

Applications for personal subscriptions to the monthly Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 655-2000. The monthly agenda may also be viewed on the County's internet Web Page: www.co.contra-costa.ca.us

The Closed session agenda is available each month upon request from the Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California, and may also be viewed on the County's Web Page.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.